



City of Reedley

Community Development Department
1733 Ninth Street
Reedley, CA 93654
(559) 637-4200
FAX 637-2139

Lot Line Adjustment Checklist

REQUIRED MATERIALS

- Complete and signed a Master Application Form, check Lot Line Adjustment.
- Preliminary Title Report(s) issued within 30-days of the submittal date of the application for each parcel.
- One copy of the Grant Deed for each parcel comprising the LLA.
- Legal description (metes and bounds) for each adjusted parcel prepared and sealed by a Licenses Land Surveyor.
- Drawing(s) delineating the existing parcels and adjusted parcels prepared and sealed by a licenses Land Surveyor.
- Provide three copies of each exhibit (See sample Exhibit A)
- Filing fee = Actual cost, \$1,500.00 deposit required with submittal of an application.

FORM AND CONTENT OF DRAWINGS & MATERIALS

The following information shall be shown and provided:

- A. Drawings shall be an appropriate scale with a North directional arrow affixed.
- B. A boundary (delimiting) line shall be drawn around the adjoining parcels comprising the LLA and shall include all applicable abutting underlying fee title area.
- C. Adjusted parcels shall be fully dimensioned and delineated in a manner readily distinguishable from the existing lines of record.
- D. Existing public and private easements shall be show and annotated on the drawings.
- E. Identify existing parcels on the drawings with consecutive numerical designations and to the corresponding recorded Grant Deed; all existing parcels areas shall be noted.
- F. Identify adjusted parcels on the drawings with consecutive alphabetic designations and to the corresponding adjusted parcel legal description; each adjusted parcel areas shall be noted.
- G. Delineate all existing buildings and structures together with their exterior dimensions and distances to the adjusted parcel lines. Identify all buildings and structures to remain and to be removed/ relocated.
- H. Additional information may be required to ensure compliance with the Subdivision Map Act.



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MASTER APPLICATION FORM #: _____

Check all that apply:

<input type="checkbox"/> Plan Amendment	<input type="checkbox"/> Tentative Subdivision Map	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> CUP Amendment
<input type="checkbox"/> Rezone	<input type="checkbox"/> Tentative Parcel Map	<input type="checkbox"/> Site Plan Review	<input type="checkbox"/> SPR Amendment
<input type="checkbox"/> Text Amendment	<input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Administrative Review	<input type="checkbox"/> Minor Deviation
<input type="checkbox"/> Annexation	<input type="checkbox"/> Voluntary Merger	<input type="checkbox"/> Variance	<input type="checkbox"/>

Project Name: _____
 Project Address: _____ APN: _____
 Project Description (attach additional pages if necessary):

Zoning Designation: _____ General Plan Designation: _____
 List all previously approved and/or pending entitlement, associated with this project/site (provide application number(s)). _____

Please read carefully before signing or filing.

Submission of this application does not imply approval of this permit by the Community Development Department. Application approval will become null and void if it is determined that approval was based on omissions or inaccurate information submitted by the applicant. Application approval is based upon the "Required Findings", pursuant to the Reedley Municipal Code, Title 10, Zoning Regulations.

Primary Contact, check all that apply: Applicant Owner Agent/Representative

Applicant _____
 Applicant Address _____
 City _____ State _____ Zip _____ Day Phone _____ E-mail Address _____

Property Owner _____
 Property Owner Address _____
 City _____ State _____ Zip _____ Day Phone _____ E-mail Address _____

Agent/Representative _____
 Agent/Representative Address _____
 City _____ State _____ Zip _____ Day Phone _____ E-mail Address _____

APPLICANT: I verify that I am submitting all the required materials on this checklist and I acknowledge that failure to comply with these requirements may result in my application not being accepted and/or may extend the length of time needed to review this project.

 Signed Date

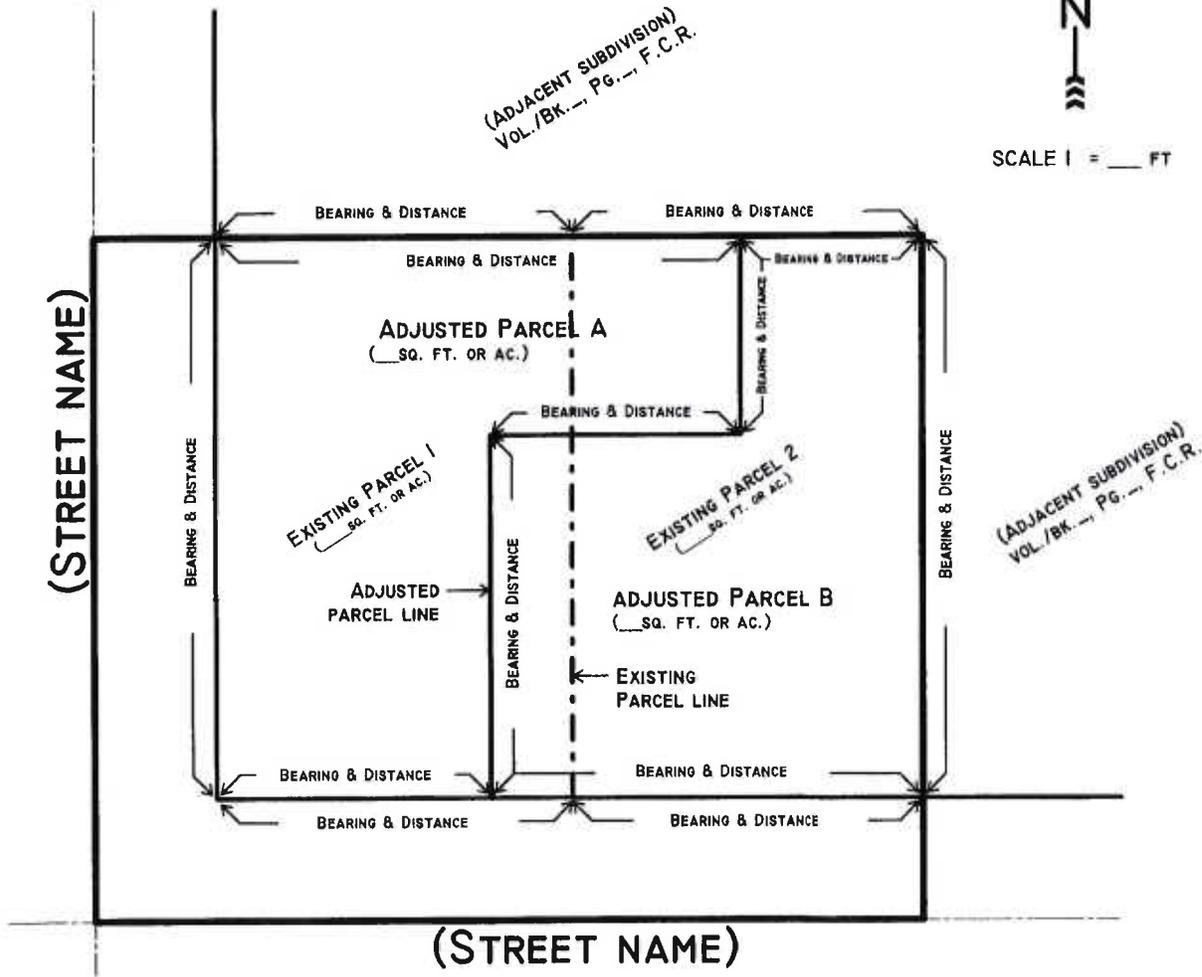
EXHIBIT A

LOT LINE ADJUSTMENT No. 20 _____ *

(* NUMBER TO BE ASSIGNED BY CITY STAFF AT TIME OF SUBMITTAL)



SCALE 1" = _____ FT



NOTES

RECORD OR CALCULATED BEARING AND DISTANCES PER GRANT DEED(S) RECORDED ON _____

DOCUMENT NO. _____

LEGEND

- SUBJECT PROPERTY BOUNDARY (INCLUDING UNDERLYING FEE TITLE)
- EXISTING PARCEL LINE
- ADJUSTED PARCEL LINE
- EXISTING EASEMENTS