

**MINUTES  
REEDLEY STREETScape MAINTENANCE COMMITTEE MEETING  
MAY 19, 1999**

The agenda for the Streetscape Maintenance Committee Meeting of May 19, 1999, was duly posted in accordance with Government Code Section 54954.2.

A regular meeting of the Streetscape Maintenance Committee was held May 19, 1999, in the Reedley City Hall Conference Room. The meeting was called to order at 8:03 a.m.

Members Present: Dale Melville, Richard Bedoian and Jan Minami.

Members Absent: None.

Staff Present: Michael Olmos, Community Development Director; Jeff Viau, Public Works Supervisor; Andrew Benelli, City Engineer; and Kay Pierce, Secretary.

Others Present: Steve Loeffler and Sandra Cox of Loeffler Landscape Maintenance and City Council Member, Marge Gobby.

Dale Melville moved, Richard Bedoian seconded to approve the minutes from the March 17, 1999 meeting after several corrections were requested by Dale Melville. Motion carried unanimously.

**REPORT ON MAINTENANCE ACTIVITY**

A. Steve Loeffler of Loeffler Landscape Maintenance suggested to the Committee to allow some of the Magnolia trees on the side streets continue to grow rather than remove them. He stated that there are several Magnolias that are very and add to the aesthetic value of the downtown streetscape. Sandy Cox added that the water line from 10<sup>th</sup> and "G" to 9<sup>th</sup> and "G" in front of Dr. Jelen's office doesn't seem to be getting enough water. Jeff Viau will have Public Works crew check it out.

The Committee directed Loeffler Landscape to not prune any more of the trees back unless the branches were interfering with the general safety of the public.

**OLD BUSINESS**

A. Update on Planters in Downtown Streetscape District.

Council Member Gobby thanked the Committee and the Public Works crews for doing such a fine job on installing all the new planters before Street Faire. She stated that she has received many, many compliments on how nice the planters look and how the planters add beauty to the downtown district.

**NEW BUSINESS**

A. **Compensation to Loeffler Landscape for New Planter Maintenance**

The Committee asked Loeffler Landscape if any additional compensation would be required by his company for the upkeep of the new planters. Steve Loeffler stated that \$25.00 per intersection, or an additional \$100 per month to the maintenance contract would be sufficient. Steve Loeffler also added that the soil in the planters might have to be changed for the hotter summer weather. The soil in the planters at present is not heavy enough to hold sufficient water during the hotter months. He stated he would keep close check on the soil and if it needed replacing he would do so.

Jan Minami moved, Dale Melville seconded to increase the monthly maintenance contract to Loeffler Landscape Maintenance by an additional \$100 per month and to increase the budget for 1999/2000 by \$250.00 to cover the cost of soil replacement in the planters. Motion carried unanimously.

B. **Letter from Dan Awbrey Regarding Streetscape Fees.**

A letter was received from Dan Awbrey of Signal Communication asking for a reduction in the monthly streetscape maintenance fee because of a surplus of funds he thought was in the streetscape budget. Community Development Director Olmos stated that the streetscape fee of \$10.50 per month has never been increased since the formation of the district. The surplus in the account is only enough to cover unexpected costs. The money to install the new planters is from a combination of funds for the Reedley Redevelopment Agency and the City Council. He stated that he would send a response to Mr. Awbrey explaining the finances. The Committee agreed that the monthly \$10.50 fee would remain.

**COMMITTEE/STAFF COMMENTS/REPORTS** - None.

**ADJOURNMENT**

Meeting adjourned at 8:55 a.m. The next meeting will be held on June 16, 1999.

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Richard Bedoian, Chairman  
Streetscape Maintenance Committee

ATTEST:

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Michael Olmos, Secretary

**MINUTES  
REEDLEY STREETSCAPE MAINTENANCE COMMITTEE MEETING  
JUNE 16, 1999**

The agenda for the Streetscape Maintenance Committee Meeting of June 16, 1999, was duly posted in accordance with Government Code Section 54954.2.

A regular meeting of the Streetscape Maintenance Committee was held June 16, 1999, in the Reedley City Hall Conference Room. The meeting was called to order at 8:03 a.m.

Members Present: Jan Minami.

Members Absent: Dale Melville and Richard Bedoian.

Staff Present: Michael Olmos, Community Development Director; Jeff Viau, Public Works Supervisor; James Riley, Public Works Inspector; Mike Pardo, Engineering Technician; and Kay Pierce, Secretary.

Others Present: Sandy Cox of Loeffler Landscape Maintenance.

Due to the lack of a quorum, the minutes from the meeting of May 19, 1999, were not approved.

**REPORT ON MAINTENANCE ACTIVITY**

A. Sandy Cox of Loeffler Landscape Maintenance reported that the flower pots at the corner of 9<sup>th</sup> and "G" at Glendale Federal Savings are still not receiving enough water. She stated that her crews is adding buckets of water to these pots to ensure that they receive enough water. Public Works Superintendent Jeff Viau will have the Water Maintenance crew check into this problem. Sandy Cox stated that the planter on 11<sup>th</sup> Street in front of Benson Travel is still losing water and preventing them from planting any groundcover in this planter.

**OLD BUSINESS**

A. Engineering Technician Mike Pardo, presented a map of the downtown streetscape district which showed the locations of the benches and trees.

**NEW BUSINESS**

A. Fiscal Year 1999/2000 Annual Report/Budget.

Community Development Director Olmos presented the 1999/2000 Annual Report/Budget that needs to be submitted to the City Council for the next agenda. Jan Minami asked if there is anything in the report that might be questionable? Community Development Director Olmos replied that there isn't, but he just wanted to run it by the Committee one last time because the reserves are going to be dropping. The budget that we are dealing with shows that

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this coming year we will be dipping into the reserves by approximately \$4,090 which means the estimated fund balance at the end of next of year will be \$2,842. We showed a fund balance last year of \$16,000 and then it dropped to \$6,932 for the coming year. Next year the balance will drop to \$2,842. The drop this year was due to the purchase of the flower pots.

**COMMITTEE/STAFF COMMENTS/REPORTS** - None.

**ADJOURNMENT**

Meeting adjourned at 8:10 a.m. The next meeting will be held on July 21, 1999.

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Richard Bedoian, Chairman  
Streetscape Maintenance Committee

ATTEST:

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Michael Olmos, Secretary